

*The Commonwealth of Virginia*  
**STATE CORPORATION COMMISSION**

**APPLICATION FOR REGISTRATION AS AN  
OPERATOR SERVICE PROVIDER**

**FOR OFFICIAL USE ONLY**

**OSP #**

**(All entries on this form must be typed or  
printed in black or blue ink.)**

Date of Application

Name of Operator Service Provider

Address of Operator Service Provider

Physical Address if different from above

Name and title of Contact person (owner, president, principal)

Daytime Telephone Number

Alternate Telephone Number

Is your business entity a corporation, limited partnership, or limited liability company?      YES      NO

If the answer to the previous question is "Yes", have you obtained a Certificate of Authority or a Certificate of Registration to transact business in Virginia from the Office of the Clerk of the State Corporation Commission?      YES      NO

**FEE CALCULATION INSTRUCTIONS**

The SCC collects a nonrefundable fee each year or fraction thereof from each provider operating in Virginia as an Operator Service Provider. Each new provider must pay a nonrefundable fee of \$25.00 at the time of initial registration prior to activation of service. An annual renewal fee of \$25.00 is due each succeeding year by no later than the 16<sup>th</sup> of January. A late filing fee of \$10.00 is required for renewal fee payments received after January 16<sup>th</sup> or postmarked later than January 16<sup>th</sup> in successive years. If you have questions relating to the completion of this form, please contact Ms. Karen Robinson at (804) 371-9243 or 1-800-552-7945 option "4".

Submit this application for registration form, with a check payable to "TREASURER OF VIRGINIA" in the amount of \$25.00 and mail to:

**STATE CORPORATION COMMISSION  
PUBLIC SERVICE TAXATION DIVISION  
P. O. BOX 1197  
RICHMOND, VIRGINIA 23218**

The information provided on this form is true to the best of my knowledge and I agree to abide by the SCC Rules for Payphone Service and Instruments. (Forms not completed and signed by the principal of the business will be returned not processed.)

Signature

Title (Owner, President, CEO, etc.)

Date

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This operator service provider is authorized to do business in Virginia contingent upon conformance with the SCC Rules for Payphone Service and Instruments.

Signature

Date