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Apply for a Certificate of Good **Standing in the Clerk's Information System**

To prove the existence and compliance of your Virginia corporation or foreign corporation authorized to transact business in Virginia, you can apply for a Certificate of Good Standing online with the Clerk's Office. This how-to guide will walk you through applying for a Certificate of Good Standing online in the new Clerk's Information System (CIS) https://cis.scc.virginia.gov/.

1	Log on to CIS at https://cis.scc.vi	rginia.gov/.							
	Note: Google Chrome, Internet Exp Microsoft Edge are recommended.	lorer, or		2					S
2	Click Online Services on the top left. Under Services, click Certificate of Good Standing .		Dashboard Online Services E						
3			DASHBOARD			Certificate of Good Standing Certificate of Fact of Existence/Registration (LLCs) Copy Requests Certificate Verification			
4	Enter your Entity Name or Entit Search.	y ID and click	ENTITY	SEARCH Entity Name:	4	Search	OR Entity ID		
5	Click the Select button next to yo name. DO NOT click the green	our business's entity name.	Sea 5 Selec	t ID Entity Name 06863864 <u>*KIANCORP</u> *	Name Type Legal	Entity Type Stock	Address 11700 Carls Glenne Dr.	Formation Date 11/19/2007	Status Status Date Active 03/13/2020
6	Click Continue .			INC.	Name	Corporation	Herndon, VA, 20170 - 2449, USA		Page 1 of 1, records 1 to 1 of 1
7	Click Next .	CERTIFICATE OF GOOD STAND	Back						6 Continu
8	Click Add To Shopping Cart.	Entity Name:	"KIANCORI	P" INC.		Entit	ry Type: Stock Corporation	7	
9	Click Checkout .	Back		SHOPPING CART				Nex	t
REVI	EW OF CERTIFICATE OF GOOD STANDING		Payment Policy						
E	Entity Information Edit Entity Name: "KIANCORP" INC. Entity Type: Stock Corporation			Pursuant to statule, there is no nump fee for an annual report. Other payments may be refundable if a document is not accepted for filing and a request for a refund is made timely. A filing fee paid for one document cannot be transferred to another document.					
		Review all information entered carefully. You will not be able to edit your filing information once the payment process is initiated.							
Ba	ack	Add To Shopping C	art	Filings				144 V	Grand Total: \$6.00
u		<u> </u>		Document Type Certificate of Good Standi	ling	Entity Name	Created Date/Ti INC. 03/30/2020 12:24	me 4 PM	Fee Action \$6.00 <u>©</u>
						9	Checkout Add Another Filing		

Apply for a Certificate of Good Standing

10 Click Go To Payment.

Review the Confirmation information and click **I Agree** to continue with your payment.

NOTE: You will be taken to a site administered by LexisNexis to complete your payment.

Enter your **Billing Address** and **Payment Information**, completing all fields marked with an asterisk (*). You must complete the **Captcha** field.



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Click Continue.

Check the **Acknowledgement** radio button and click **Pay Now**.

Note: Do not close the browser window.

You will be directed to a confirmation screen.

	Confirmation	
CHECKOUT	I acknowledge that I have reviewed all information entered for inclusion in the document(s) I am filing/submitting and confirm the information is accounter and completer. After a filing is completed, inaccurate information to account and accounter and account and account in a dditional filing, which will require the payment of account access.	
Filings	If you do not receive a confirms	Grand Total: \$6.00
Document Type	I Agree Close	Fee
Certificate of Good Standing	"KIANCORP" INC. 03/30/2020 12:24 PM	\$6.00
	10 Co To Payment	

(12	Payment Information				
	PAYMENT TYPE				
O International (including Canada, Mexico)	Card				
	Card Number*				
	Expiration Month*				
	Expiration Year*				
	Security Code*				
	We've provided this sample credit card to assist you in	Vig. Dave			
	finding the security code.				
AL ~	Captcha*	3na			
	Enter Captcha				
(999) 999-9999					
		O International (including Canada, Mexico) O International (including Canada, Mexico) Card Number* Expiration Month* Expiration Vear* Security Code* We've provided this sample credit co assist you in finding the security code. AL Captcha* Enter Captcha			

	Agency Amount LexisNexis Service Fee Total Amount		\$6.00 \$.00 \$6.00		
Billing Address		Payment Information			
Billing First Name Billing Last Name	Jane Doe	Credit Card			
Billing Zip Code	23219	Card Number	(MASTERCARD)		
Billing Address Line1	123 Any Street	Expiration Date	05/2022		
Billing Address Line2			0.005 // 0.005		
Billing City	Richmond		-		
Billing State	VA	11	"		
Billing Country	United States of America	al Amount	\$6.00		
E-mail	jane.doe@gmail.com	Acknowledgment -			
Phone Number	(804) 3719733	By checking this bo the bill amount plus the	x, I am authorizing the payment of e LexisNexis Service Fee.		
Previous Page			14 Pay Now		

