

**NOTICE OF INTENT TO CHANGE THE LOCATION
OF A CONSUMER FINANCE OFFICE**

**Bureau of Financial Institutions
State Corporation Commission
1300 East Main Street, Suite 800
Post Office Box 640
Richmond, Virginia 23218-0640**

INSTRUCTIONS

In addition to this application, please submit the following:
1. A check for \$250, payable to the Treasurer of Virginia.
2. A scaled map showing the present and proposed locations.

Pursuant to the provisions of § 6.2-1519 of the Code of Virginia, _____
(Name of Licensee)

(Mailing Address)

hereby gives notice to the State Corporation Commission of its intent to move its consumer finance office now

located at _____
(Mailing Address)

to _____
(Mailing Address of Proposed Office)

The existing office is physically located in _____ and the proposed
(City or County)

office is physically located in _____.
(City or County)

CERTIFICATION

The undersigned certifies that he/she has executed the foregoing notice under § 6.2-1519 of the Code of Virginia; that he/she has been duly authorized to execute and file such notice; and that to the best of his/her knowledge, information, and belief, the notice contains no misstatement of material fact and does not omit any material fact called for.

Name (Type or Print)

Signature

Date

Title

Telephone Number/E-mail Address

Information about appeals: All applications are investigated by the Bureau of Financial Institutions. Certain application decisions are made by the Commissioner of Financial Institutions under delegated authority from the State Corporation Commission. In the event you wish to appeal either a determination made by the Bureau of Financial Institutions in the course of its investigation of your application or the Commissioner of Financial Institutions' decision on your application, you may request a formal review by the State Corporation Commission in accordance with its Rules of Practice and Procedure (scc.virginia.gov/pages/Case-Information).