

**NOTICE TO CONDUCT CONSUMER FINANCE BUSINESS  
AND OTHER BUSINESS AT SAME LOCATION**

**Bureau of Financial Institutions  
State Corporation Commission  
1300 East Main Street, Suite 800  
Post Office Box 640  
Richmond, Virginia 23218-064**

**INSTRUCTIONS**

Please attach the following:

1. A check for \$300, payable to the Treasurer of Virginia.
2. A cover letter describing the type of business to be conducted.
3. Copies of all available supporting documentation related to the conduct of the other business such as proposed consumer disclosures and agreements, and related agreements between the licensee and any third party.

Pursuant to the provisions of § 6.2-1518 of the Code of Virginia, \_\_\_\_\_  
(Name of Licensee)

\_\_\_\_\_  
(Mailing Address)

hereby gives notice to the State Corporation Commission of its intent to conduct consumer finance business where the business of \_\_\_\_\_ will also be conducted  
(Type of Business)

by \_\_\_\_\_ . The other  
(Name of Company or Affiliate)

business will be conducted at the following location(s):

LICENSE NUMBER

ADDRESS

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**CERTIFICATION**

The undersigned certifies that he/she has executed the foregoing notice under § 6.2-1518 of the Code of Virginia; that he/she has been duly authorized to execute and file such notice; and that to the best of his/her knowledge, information, and belief, the notice contains no misstatement of material fact and does not omit any material fact called for.

\_\_\_\_\_  
Name (Type or Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

\_\_\_\_\_  
Telephone Number/E-mail Address

Information about appeals: All applications are investigated by the Bureau of Financial Institutions. Certain application decisions are made by the Commissioner of Financial Institutions under delegated authority from the State Corporation Commission. In the event you wish to appeal either a determination made by the Bureau of Financial Institutions in the course of its investigation of your application or the Commissioner of Financial Institutions' decision on your application, you may request a formal review by the State Corporation Commission in accordance with its Rules of Practice and Procedure (<https://www.scc.virginia.gov/pages/Rules-of-Practive-and-Procedure>)