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**Form SCC913 follows.**

# Instructions to Form SCC913 - Articles of Termination of Corporate Existence by Initial Directors or Incorporators of a Virginia Nonstock Corporation

Filing Requirements									
Pay all fees and penalties before submitting these articles to the Commission. If these articles are filed and a certificate of termination is issued with an effective date on or before the annual registration fee due date, payment of the registration fee for the current year is not required.									
<b>Required Fees</b>	<b>Filing fee: \$10.00</b>								
File Online Today	Paper Filing								
Visit <a href="https://cis.scc.virginia.gov">https://cis.scc.virginia.gov</a> to file articles of termination for a Virginia Nonstock Corporation in real time.	Download from <a href="https://scc.virginia.gov/pages/Virginia-Nonstock-Corporations">https://scc.virginia.gov/pages/Virginia-Nonstock-Corporations</a> complete, print, and mail or deliver to below address:								
<b>Questions?</b> Visit the CIS help page at <a href="https://scc.virginia.gov/pages/CIS-Help">https://scc.virginia.gov/pages/CIS-Help</a> for how-to guides, answers to frequently asked questions, and helpful videos.	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%;"><b>State Corporation Commission</b></td> <td style="width: 50%;"><b>Courier Delivery Address</b></td> </tr> <tr> <td>Clerk's Office</td> <td>1300 E. Main St, 1<sup>st</sup> floor</td> </tr> <tr> <td>P.O. Box 1197</td> <td>Richmond, VA 23219</td> </tr> <tr> <td>Richmond, VA 23218-1197</td> <td></td> </tr> </table>	<b>State Corporation Commission</b>	<b>Courier Delivery Address</b>	Clerk's Office	1300 E. Main St, 1 <sup>st</sup> floor	P.O. Box 1197	Richmond, VA 23219	Richmond, VA 23218-1197	
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Clerk's Office	1300 E. Main St, 1 <sup>st</sup> floor								
P.O. Box 1197	Richmond, VA 23219								
Richmond, VA 23218-1197									
Pay online with a credit card or eCheck. No additional processing fees apply for filing online.	Include a check payable to State Corporation Commission. <b>DO NOT SEND CASH.</b>								

## Specific Instructions

### Article I Name

State the exact name of the corporation as currently on file with the Commission.

### Article II Status

Check the box to confirm that the corporation has not commenced business.

### Article III Debt

The corporation must pay all of its debts before filing these articles.

### Article IV Assets

The corporation must distribute any net assets that remain after winding up before these articles may be filed.

### Article V Voluntary Dissolution

Check the box next to the statement that applies to the corporation. Only check one statement.

### Signature(s)

One of the following must sign the articles:

- Majority of initial directors
- Majority of incorporators

Check the box next to the majority signing. Only check one box.

For each person signing, include the signature, printed name, and date signed. If needed to accommodate a majority, attach a separate sheet with additional signatures and printed names.

Include the corporation's SCC ID number below the signature(s). Providing an entity phone number or email address allows for quicker communication if there is an issue with the filing.

## Important Information

The articles must be in the English language, typewritten or legibly printed in black, using the following guidelines:

- use solid white paper
- one-sided
- size 8 1/2" x 11"
- no visible watermarks or background logos
- minimum 1.25" top margin and 0.75" all other sides

**Do not include Personally Identifiable Information**, such as a Social Security number, in a business entity document submitted to the Office of the Clerk for filing with the Commission. Information in these documents is available to the public. For more information, see Notice Regarding Personally Identifiable Information at [www.scc.virginia.gov/clk](http://www.scc.virginia.gov/clk).



Form **SCC913**  
(Rev. 09/21)

State Corporation Commission

## Articles of Termination of Corporate Existence by Initial Directors or Incorporators of a Virginia Nonstock Corporation

Pursuant to § 13.1-913 of the Code of Virginia, the undersigned, on behalf of the corporation set forth below, state(s) as follows:

**Article I** The corporation's name:

\_\_\_\_\_

**Article II** The corporation has not commenced business.

**Article III** No debt of the corporation remains unpaid.

**Article IV** The net assets of the corporation remaining after winding up have been distributed.

**Article V** **(Mark appropriate box.)**

A majority of the initial directors authorized the dissolution.

**OR**

Initial directors were not named in the articles of incorporation and have not been elected, and a majority of the incorporators authorized the dissolution.

### Signature(s)

The undersigned constitute a majority of the  initial directors, if any, or a majority of the  incorporators and certify the statements in Articles II, III and IV (and all other information placed on this form) to be true, under penalty of law.

Signature(s)	Printed Name(s)	Date	Tel. # (optional)	Email Address (optional)

SCC ID #	Business Tel. # (optional)	Business Email Address (optional)

**Provide a name and mailing address for sending correspondence regarding the filing of this document (if left blank, correspondence will be sent to the registered agent at the registered office):**

Name \_\_\_\_\_

Address \_\_\_\_\_

**Required Fee: \$10.00**