ALERT TO VIRGINIA CORPORATIONS REGARDING UNSOLICITED MAILINGS
FROM *VIRGINIA COUNCIL FOR CORPORATIONS*
(April 2015)

The State Corporation Commission ("Commission") has received inquiries about unsolicited mailings directed to Virginia corporations from Virginia Council for Corporations, 7330 Staples Mill Road, #402, Richmond, VA 23228-4122. The Commission posted an alert in November 2014 about mailings from this company.

The material from Virginia Council for Corporations includes an official-looking document titled "2015 - Annual Records Solicitation Form" and instructions for completing the form. The Solicitation Form includes an offer from Virginia Council for Corporations to prepare "corporate consent records in lieu of meeting minutes" for a fee of $125.

The Solicitation Form looks somewhat like the annual report form prescribed by the Commission and mailed to corporations of record in its Clerk's Office. Some corporations have confused the Solicitation Form for the Commission-prescribed annual report. PLEASE BE ADVISED that the Solicitation Form is neither required by Virginia law nor authorized by the Commission, and it will not be accepted for filing with the Commission.

A search of the Commission's business entity records in the Clerk's Office revealed no information about a company with the name Virginia Council for Corporations. Affected corporations may wish to forward complaints to the United States Postal Inspection Service, Criminal Investigations Service Center, ATTN: Mail Fraud, 433 W. Harrison Street, Room 3255, Chicago, Illinois 60699-3255, or to the Federal Trade Commission, 600 Pennsylvania Avenue, NW, Washington, DC 20580.

Any corporation that has questions about the solicitation or form is encouraged to consult with its lawyer or business advisor. Also, the Clerk's Office can be contacted at (804) 371-9733 or 1-866-722-2551 (toll-free in Virginia) for information about the requirements for corporate annual reports and other business entity documents that can filed in this office.