

Information Kit



Website Inquiries or Comments: SCCeFile@scc.virginia.gov

About

SCC eFile is a simple and user friendly business entity search and filing website for the business owner, legal professional, or company representative/designee.

Introduced by the Virginia State Corporation Commission (SCC) in December 2009, SCC eFile is part of the Commission's commitment to increase and enhance electronic offerings for customers of the SCC's Office of the Clerk.

SCC eFile allows approximately 435,000 active business entities on record (corporations, limited liability companies, business trusts and partnerships) to perform various transactions online.¹

Services

Submit documents or information to form a Virginia corporation or limited liability company (LLC).

Check name distinguishability of a proposed business name.

Obtain a Certificate of Good Standing for a corporation and a certificate affirming the existence of an LLC.

Verify Certificates of Good Standing for a corporation and certificates affirming the existence of an LLC.

Submit Virginia corporation and LLC Articles of Amendment and Restatement, LLC Articles of Cancellation, and Uniform Commercial Code (UCC) documents via PDF.

File corporate annual reports (if there are no changes to director or officer information of record).

Pay corporate and LLC annual registration fees.

Perform registered agent changes/resignations.

Perform registered office changes.

File UCC financing statements and financing statement amendments.

Perform business entity searches.

1. From the 2011 Clerk's Office Annual Statistical Report



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Office of the Clerk
1300 E. Main Street
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Benefits

SCC eFile offers many benefits for our customers, the Commission and its technology. The primary benefit is the convenience of filing certain business entity documents and paying for such services online.

User Benefits	SCC Benefits	Technology Benefits
Convenient. Access SCC eFile wherever the Internet is available. Transactions are fast, simple, and secure.	Less Paper Used and Processed. An example of the SCC going green. Saves postage costs, as well.	Dependable. Web-based solutions that meet best practice security standards.
Real Time Updates. Confirmation is provided right after filings are submitted or payments are processed.	Less Data Entry. The SCC's Clerk's Office can redirect efforts on continuing to provide excellent customer service.	Efficiency. Using smaller servers, each handles more applications, uses less energy and space to operate.
Keep Information Current. Information on record with the SCC's Clerk's Office is more accurate with the ability to update it instantly.	SCC Business Model. SCC eFile may serve as the platform to develop similar online programs for other SCC regulatory divisions.	Enhanced. Response and load times are faster. More users can perform transactions at the same time without an overload.
FAST.	SIMPLE.	SECURE.



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Facts

Two years after SCC eFile's public debut, the number of visitors, registered users, and transactions performed more than tripled from its first year in existence. Nearly 70 percent of users are visiting SCC eFile for the first time. 95 percent of all registered users visit SCC eFile at least once a year to perform business entity transactions.

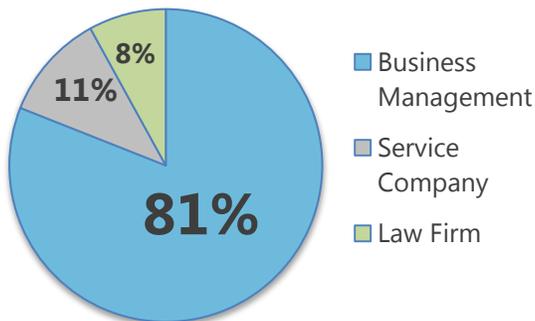
Clerk's Office customers prefer to use SCC eFile to file registered agent resignations rather than filing paper. Forming new Virginia LLCs, registered agent/registered office changes, and obtaining Certificates of Good Standing for corporations or Certificates of Fact of Existence for LLCs are increasingly being handled online.

	Year 1	Year 2
Visitors	40,111	151,179
First-Time Visitors	27,184	107,218
Registered Users	25,580	82,296
Transactions	34,846	142,033

Online Transactions vs. Paper

SCC eFile Feature	Date Added	SCCeFile Year 1	SCC eFile Year 2
Registered Agent/Registered Office Changes	December 2009	46%	48%
Registered Agent Resignations	December 2009	51%	54%
Corporate Annual Reports	July 2010	8%	13%
Corporate Annual Assessment Payments	July 2010	7%	10%
UCC	January 2011	--	6%
LLC Annual Assessment Payments	April 2011	--	10%
New Corporations	August 2011	--	24%
New LLCs	August 2011	--	47%
Post Formation PDFs	October 2011	--	6%
Certificates of Good Standing/Fact of Existence	October 2011	--	48%

User Profile



Source: SCC eFile Feedback Survey



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The SCC

The SCC is vested with regulatory authority over many business and economic interests in Virginia. These interests are as varied as the SCC's powers, which are delineated by the state constitution and state law. Its authority ranges from setting rates charged by large investor-owned utilities to serving as the central filing agency for corporations in Virginia.

Initially established to oversee the railroad and telephone and telegraph industries in Virginia, the SCC's jurisdiction now includes many businesses which directly impact Virginia consumers. The SCC's authority encompasses utilities, insurance, state-chartered financial institutions, securities, retail franchising, and railroads. It is the state's central filing office for corporations, limited partnerships, limited liability companies and Uniform Commercial Code financing statements.

The SCC's structure is unique in that it is organized as a separate department of government with delegated administrative, legislative, and judicial powers. SCC decisions can only be appealed to the Virginia Supreme Court.

Headquartered in the Tyler Building in Richmond, Virginia, the SCC is near the State Capitol and adjacent to Richmond's major financial and commerce center. This location, between the government and business districts, is symbolic of the Commission's objective.

The SCC's objective is to fulfill the duties prescribed by the law. To achieve that objective, the Commission has identified the following Chief Goals:

- Carry out the duties prescribed by the Constitution and the laws enacted by the General Assembly of Virginia fully and to the best of its ability;
- Ensure that all parties and persons who appear before the Commission receive due process of law;
- Provide reliable information and assistance to Virginians in a consistent and high-quality fashion;
- Provide assistance to Virginians who have valid disputes with regulated companies; and
- Adopt rules and regulations that keep pace with legislative, business, economic, social and technological changes.

The SCC's authority encompasses utilities, insurance, state-chartered financial institutions, securities, retail franchising, and railroads.

It is Virginia's central filing office for corporations, limited partnerships, limited liability companies and Uniform Commercial Code financing statements.

SCC Mission

The State Corporation Commission will strive to apply law and regulation to balance the interests of citizens, businesses, and customers in regulating Virginia's business and economic concerns and work continually to improve the regulatory and administrative processes.



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The Clerk's Office

The Clerk of the Commission is the official custodian of the judicial and administrative records of the SCC.

The Office of the Clerk serves as the central filing office for all Virginia and foreign corporations, limited liability companies, general and limited partnerships, and business trusts that are authorized to transact business in Virginia (to obtain information about a sole proprietorship, contact the locality where the business is conducted). The Clerk's Office also serves as the central location in Virginia for the filing and indexing of Uniform Commercial Code (UCC) financing statements and certain federal tax liens. Under certain provisions of the Code of Virginia, the Clerk of the Commission is appointed or deemed to have been appointed the statutory agent of an individual or business entity for the purpose of accepting service of process.

Personal computers as well as microfilm and microfiche viewers are available to the public for review of records and information filed in the Clerk's Office.

Business Entities	UCC or Tax Liens	Court Services	Additional Services
<ul style="list-style-type: none">• SCC eFile• Entity Search• Expedited Services• Copies/Certificates	<ul style="list-style-type: none">• SCC eFile• UCC/Tax Lien Search• Copies/Certificates	<ul style="list-style-type: none">• Case Information• Electronic Filing• Copies/Certificates	<ul style="list-style-type: none">• Purchase Database• Music Associations• Garnishment Designees• Service of Process

In addition to these services, the Clerk's Office is the SCC division involved in the ongoing development of the SCC eFile website.



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Contact

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